



Editing rejected forms

Lauris Online - Main Menu

https://www5.laurisonline.com/start.aspx

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LAURIS ONLINE

ONLINE CASE MANAGEMENT AND COUNSELING SYSTEM

User Alerts / Messages

- You have 0 forms that need approval ...
- You have 1 form that has been rejected ...**
- You have 3 consumers with no authorizations available ...
- You have 4 form alerts ...
- You have 0 service alerts ...
- [View your authorization summary report ...](#)
- There are 0 unattached forms ...

STEP 1 – Click on link in your User Alerts/Messages dashboard to access your rejected forms.

	Billable	Non-Billable	Manual
U:	-	-	0
H:	-	-	-

Configuration | Authorizations | Approvals | Consumers | Add Session

4 saved sessions | Reports | User Information | Downloads | Sign Out

Editing rejected forms

Lauris Online - Form Approval

https://www5.laurisonline.com/approval.aspx?load=reject

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[Forms I Need to Approve](#) • [Forms I Approved](#) • [Forms I Rejected](#) • [My Rejected Forms](#) • [My Approved Forms](#) Click for Help

My Rejected Forms

= Listen to recorded audio notes for rejected form

Form	Service	Consumer	Who Rejected Form	Date Rejected	Date Added	STBID	Edit/Update
Progress Note ALT	H2017	Abraham, Joe	Warren Schimizzi	7/2/2014	7/2/2014	5658687	Edit Form

STEP 2 – Click on Edit Form

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STEP 3 – Make any necessary changes to form, then click Update Form.

The screenshot shows the Lauris Online web application interface. The main window displays a form entry page with the following sections:

- Effectiveness of Medications:** A text area containing the text: "The top contender to Chicago in the Central Division remains the St. Louis Blues, and they might finally have enough offense to get past the first round in the Stanley Cup Playoffs. This season, the Blues fell to the". Below the text is a "Spell Check" button.
- Referrals made to Community Resources:** A text area containing the text: "The Blues added top free-agent center Paul Stastny and convinced another, Jori Lehtera, to finally come to North America after drafting him in 2008.". Below the text is a "Spell Check" button.
- Discharge Planning Completed with Client:** A text area containing the text: "Colorado had a magical regular season in 2013-14, but the Avalanche have lost Stastny and PA Parenteau and added Daniel Briere and Jarome Iginla. Nathan MacKinnon could reach elite player/Hart Trophy-candidate status, but the". Below the text is a "Spell Check" button.
- Next Appointment:** A date field with the value "7/2/2014".
- Staff Signature:** A field labeled "Image Signature" with a small icon.
- Credentials:** A green rectangular field.
- Date Written:** A date field with the value "7/2/2014".
- Select Approver:** A dropdown menu with the name "Warren Schimizzi" selected.

At the bottom of the form, there are five buttons: "Update Form", "Preview Form", "Run Calculations", "Refresh Data", and "Close".