



Filling out your forms

Firefox | Lauris Online - Main Menu | +

https://www5.laurisonline.com/start.aspx | Google

User Alerts / Messages

- You have 0 forms that need approval ...
- You have 0 forms that have been rejected ...
- You have 0 consumers with no authorizations available ...
- You have 0 form alerts ...
- [View your authorization summary report...](#)
- Unattached Form Alerts

You have 0 events today

Billable	Non-Billable	Manual
U: -	-	0
H: -	-	-

Configuration | Authorizations | Approvals | Consumers | Add Session

Saved Sessions | Reports

STEP 1 - From the main screen, click on the Consumers icon.

[Immediate Break Glass](#)

Filling out your forms

Firefox | Lauris Online - Consumers | +

https://www5.laurisonline.com/consumers.aspx

LAURIS ONLINE

Lauris Online • Back

Active Consumers • Discharged Consumers

Click for Help

Active Consumers

Consumer SSN Date of Birth Region Choose a Consumer Type
Other

Search Consumers

STEP 2 - Search for a consumer by typing their name in this box...

STEP 3 - When the name you are searching for appears in the box, click on Search Consumers.

Unique ID	Name	Record ID	DOB	Region	Plan	Team	Start Date	End Date	Units Available
	Parentbilltest	Bill Test, Parent	11/19/2012	Roanoke		HCT	2/11/2014 12:57:04 PM	N/A	No authorizations available
ABR060795	Abrams, Lisa	ABRL060795	6/7/1955	Dade	Joseph Smith	Dave Abrams	2/11/2014 2:07:09 PM	6/8/2014	276 units available
ANDJ021087	Anderson, Jennifer	125485	4/10/1997	Roanoke	Billybob Test, Dave Abrams, Chuck Hawthorne	Amy's Team, HCT	2/11/2014 1:30:45 PM	N/A	No authorizations available
belm110371	Bell, Charles		11/3/1971	Roanoke		Rick's Team	2/11/2014 1:36:45 PM	N/A	No authorizations available
CBRO010101	Brown, Corrinne	12345	1/12/1985	Roanoke	James Garner	OPT	2/11/2014 1:40:10 PM	N/A	No authorizations available
CANJ020180	Cannon, Joseph	123-232	2/1/1980	Fort Lauderdale	Rick Abrams, Dave Abrams	Rick's Team	2/11/2014 1:38:31 PM	N/A	No authorizations available
doej11371	doe, John		11/3/1971	Roanoke		HP Community Services	2/12/2014 9:47:28 AM	12/31/2014	247 units available
DOYR0161781	Doyle, Ryan	101010.1	6/17/1981	Roanoke	Dave Abrams	Dave Abrams	2/11/2014 1:42:23 PM	N/A	No authorizations available

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Lauris Online - Consumers

https://www5.laurisonline.com/consumers.aspx

Outlook Web App | salesforce.com | Constant Contact : Lo... | SurveyMonkey | Travel | Lauris Online

LAURIS ONLINE

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Active Consumers • Discharged Consumers

Click for Help

Active Consumers


Consumer SSN Date of Birth Region

BIG66

Choose a Consumer Type
Other

Search Consumers

Unique ID	Name	Record #	DOB	Region	Staff	Group	Last Updated	Ending Date	Units
BIG66	Lemieux, Mario		4/12/1965	Roanoke	Joe Test	Amy's Team	5/7/2014 4:23:33 PM	3/10/2015	368 units available

STEP 4 - Click on  to open consumer's file. (A new window will open)

Filling out your forms

Lauris Online - Consumers

General Information • Authorization Information • Documents • ActiveFile • CANS Chart • Notes •

Treatment Analysis • Episode of Care • Height/Weight Charts

General Information

Schedule Appointment
View Schedule: For Me - For All Staff
Print Schedule: For Me - For All Staff

Unique ID: BIG66
Name First: Mario
Name Last: Lemieux
Name: Mario Lemieux
DOB: 4/12/1965
Age: 48
Gender: Male
Home Phone: 555-555-1290
Address: 1 Penguin Way
City: Pittsburgh
State: PA
Zip: 15613
Region: Roanoke

Emergency Information

Emergency Contact:
Emergency Phone:

Consumer Access
Consumer Access PIN: 100872

MedlinePlus

Recent Documents

Form	Document Date	Date Added
Progress Note	5/7/2014	5/7/2014
Progress Note	5/7/2014	5/7/2014
Progress Note	5/7/2014	5/7/2014
Auth Entry		3/10/2014
Client Information Form		2/20/2014
Biopsychosocial Assessment	2/7/2014	2/7/2014
Auth Entry		2/7/2014
TDT Weekly Note	1/27/2014	2/4/2014
Treatment Plan 1.0	2/4/2014	2/4/2014
Auth Entry		2/4/2014

Add Session

STEP 5 - Click Add Session (A new window will open)

Units
368 units available

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The screenshot shows the 'Lauris Online - Add Session' page in a Mozilla Firefox browser. The page title is 'Lauris Online' and the URL is 'https://www5.laurisonline.com/session.aspx?id=BIG66'. The form includes a 'Consumer Type' dropdown set to 'All consumers', radio buttons for 'Active Consumers' (selected) and 'Discharged Consumers', a 'Unique ID' dropdown set to 'Lemieux, Mario (BIG66)', and a 'Choose a Form' dropdown. At the bottom of the form are 'Continue' and 'Cancel' buttons. Two yellow callout boxes provide instructions: 'STEP 6 Choose the form that you want to fill out from the drop-down list.' and 'STEP 7 Click Continue (A new window will open)'. The background shows other browser windows, including 'Lauris Online - Consumers' and 'Lauris Online - Add Session'.

Filling out your forms

Filling out your forms

Lauris Online - Online Forms Entry - Mozilla Firefox
https://www5.laurisonline.com/enterformdata.aspx?formid=8228&mid=0&haskey=true&keyval=ABRJ040639&dsessioi

LAURIS ONLINE

Online Forms Entry Tuesday, June 10, 2014

Progress Note ALT [View Additional Information](#)

Enter Data for New Form Entry and Press 'Process Form':

Client ID:	ABRJ040639
Billing Region:	Fort Lauderdale
Last Name:	Abraham
First Name:	Joe
Middle Name:	
Date:	
Location :	
Start Time:	
End Time:	
Units of Service:	
Staff Name :	Warren Schimizzi
I verify that services were provided on the date/time indicated (Signature):	Do NOT Apply Signature Image
Service:	
Other:	No

Tip:

- Grey or green fields are *read-only*.
- Yellow fields are *required*.
- White fields are *optional*.

STEP 8 - Fill out the form by filling in text boxes.

Filling out your forms

Lauris Online - Online Forms Entry - Mozilla Firefox
https://www5.laurisonline.com/enterformdata.aspx?formid=8228&mid=0&haskey=true&keyval=ABRJ040639&dssessi

Effectiveness of Medications:

Referrals made to Community Resources:

Discharge Planning Completed with Client:

Next Appointment:

Staff Signature:

Credentials:

Date Written:

Select Approver:

Do NOT Apply Signature Image

Process Form Preview Form Run Calculations Save Form Data Close

STEP 11 – Click Process Form

STEP 9 - Apply signature (if required).

STEP 10 - Select Approver (if required).